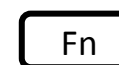




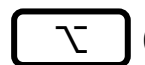
Call active cell	F2	^ U
Fix Reference	F4	⌘ T
Calculate sheet	F9	Fn F9
Go to next worksheet	Cntl PgDn	⌘ →
Go to previous worksheet	Cntl PgUp	⌘ ←
Extend selection by one cell to the right	Shift →	⇧ →
Extend selection to last cell to the right	Cntl Shift →	⌘ ⇧ →
Move to the last cell to the right	Cntl →	⌘ →
Format cell	Cntl 1	⌘ 1
Copy	Cntl C	⌘ C
Cut	Cntl X	⌘ X
Paste	Cntl V	⌘ V
Open VBA editor	Alt F11	Fn ⌘ F11
Special Paste	Alt E S	⌘ ^ V
Undo	Cntl Z	⌘ Z



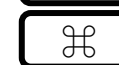
Function



Control



Option



Command



Shift



Conditional Formatting (custom formula)	Home -> Conditional Formatting -> New Rule... -> Select Use a formula to determine which cells to format
Show precedents cells	Formulas -> Trace Precedents
Show VBA	Alt + F11 Developer -> Visual Basic
Goal seek	Data -> What-If Analysis -> Goal Seek
Solver (install)	Home (Microsoft office button) -> Excel Options -> Add-Ins -> Go -> Select Solver Add-In -> Ok
Solver	Data -> Solver
Text to Columns	Data -> Text to Columns
Sort	Data -> Sort
Filter	Data -> Filter
Validation	Data -> Validation
Protect Sheet	Review -> Protect Sheet
Analysis toolpak (install)	Home (Microsoft office button) -> Excel Options -> Add-Ins -> Go -> Select Analysis ToolPack Add-In -> Ok
Analysis toolpak	Data -> Data Analysis



Conditional Formatting (custom formula)	Home -> Conditional Formatting -> New Rule... -> Style: Classic -> Use a formula to determine which cells to format format with: custom format...
Show precedents cells	Formulas -> Trace Precedents
Show VBA	Fn + Options + F11 Excel (menu) -> Preferences... -> Ribbon -> (Check on) Developer -> Ok
Goal seek	Tools -> Goal Seek
Solver (install)	Tools -> add-ins
Solver	Data -> Solver -> (Check on) Solver.Xlam -> Ok
Text to Columns	Data -> Text to columns
Sort	Data -> Sort
Filter	Data -> Filter
Validation	Data -> Validation
Protect Sheet	Tools -> Protection -> Protect Sheet Review -> Sheet
Analysis toolpak (install)	http://www.analystsoft.com/en/products/statplusmac/ -> Download -> Run (see https://www.youtube.com/watch?v=NQHbYu8qT2k)
Analysis toolpak	Click on StatPlus -> Statistics (menu)

